

**BOROUGH OF WEST CAPE MAY
HISTORIC PRESERVATION COMMISSION
JANUARY 6, 2022**

The annual reorganization meeting of the West Cape May Historic Preservation Commission was held on this date at the West Cape May Borough Hall. Susan Hoffman, David DeTorre, Ami Menz, Loretta Saggiomo, and Barbara Tillman were in attendance. Elan Zingman-Leith participated remotely and Jim Barnes was excused. Rhiannon Worthington, Deputy Zoning Officer, was also present. Barbara Tillman, Alternate I, was eligible to vote.

Loretta Saggiomo, Secretary, called the meeting to order at 7:00 PM, led the Pledge of Allegiance to the Flag, and announced that the meeting was being recorded and that it was being held in compliance with the Open Public Meetings Act of 1975, as it was posted on December 6, 2021.

ELECTION OF OFFICERS: The secretary called for nominations for the office of Chair. On the motion of Ms. Menz and Mr. DeTorre, Jim Barnes was nominated; the secretary called for nominations for the office of Vice Chair. On the motion of Ms. Hoffman and Mr. Zingman-Leith, Ami Menz was nominated. There was no nomination for the office of Secretary. As there were no other nominations heard, the secretary declared the slate of officers, Jim Barnes and Ami Menz, duly elected to office through January 2023. Ms. Saggiomo will continue to temporarily serve as Secretary until a replacement can be approved.

MINUTES: Minutes of the meeting of December 10, 2021, were read and approved on the unanimously approved motion of Ms. Hoffman and Ms. Tillman.

APPLICATIONS: The application of *Rachel Aspell*, continued from the December meeting, was discussed. Ms. Aspell has located an original porch bracket and plans to have it replicated. The requirements requested for wood shutters has not yet been received.

On a roll call vote on the unanimously approved motion of Ms. Menz and Ms. Hoffman, Application #12-55 for a Permit for Minor Work was amended and approved for *William Kennedy* to include the replacement of the porch and steps with composite materials on his non-contributing home at *111 Second Avenue*.

PLANNING/ZONING APPLICATIONS: No applications were reviewed.

OTHER BUSINESS

ANNUAL REPORT: The annual report, indicating that forty-five Permits for Minor Work and eleven Certificates of Appropriateness were approved and two applications were denied between January 1, and December 31, 2021, was approved for submission to the Borough Council.

REDISTRICTING: Mr. Zingman-Leith determined that a new resolution proposing that the Historic District extension *not* include the Rea's Farm area on Stevens Street and that both sides of the Fourth Avenue area be included in the mapping was not needed. The new mapping has been submitted to the Borough Council.

INFORMAL DISCUSSION: There was no discussion.

ADJOURNMENT: On the roll call vote on the unanimously approved motion of Ms. Menz and Ms. Hoffman, the meeting adjourned at 7:18 PM.

Respectfully submitted,
Loretta F. Saggiomo, Secretary